



KMP 2020C2 Calendar (July–October 2020)

Week Starting	Week Starting 15/06/2020	Week Starting 22/06/2020	Week Starting 29/06/2020	Week Starting 06/07/2020
Mentee Action	Confirm Mentor match (15/06/2020)	<ul style="list-style-type: none"> Partnership Goal Setting Sample Action Plan Mentee Job-readiness webinars (22 June- 25 June) M T W T 	<ul style="list-style-type: none"> Register for Cultural Competency Session Register for Graduation Ceremony Mentee Job-readiness webinars (29 June- 1 July) M T W KMP Orientation Session (02/07/2020)webinar 	<ul style="list-style-type: none"> Tips for better networking Informational interview questions for mentees Tips and suggestions for networking Complete Session Log Mentee Job-readiness webinars (6 July-7 July)
Mentor Action	Confirm Mentee match (15/06/2020)	<ul style="list-style-type: none"> Motivate your mentee Produce standout resumes/CVs Mentor Training Webinar (25/6/2020) Induction 	<ul style="list-style-type: none"> Register for Cultural Competency Session Register for Graduation Ceremony KMP Orientation Session (02/07/2020) webinar 	<ul style="list-style-type: none"> Facilitating networking opportunities Enrich your mentee's networking skills
Surveys			<ul style="list-style-type: none"> Orientation Survey Mentee (02/07/2020) Orientation Survey Mentor (02/07/2020) 	
Week Starting	Week Starting 13/07/2020	Week Starting 20/07/2020	Week Starting 27/07/2020	Week Starting 03/08/2020
Mentee Action	Complete Session Log	<ul style="list-style-type: none"> Practicing different interview styles Practice interview questions Four R's of interview preparation Interview structure in Australia Complete Session Log 	Complete Session Log	<ul style="list-style-type: none"> Understanding cultural nuances Australian Workplace Culture Unwritten rules of the workplace Complete Session Log
Mentor Action		<ul style="list-style-type: none"> Formulate impactful interview answers Practice interview questions Help your mentee master the job interview Four R's of interview preparation 		<ul style="list-style-type: none"> Understanding cultural nuances Australian workplace culture Unwritten rules of the workplace
Surveys	10-day Check-in Survey			
Week Starting	Week Starting 10/08/2020	Week Starting 17/08/2020	Week Starting 24/08/2020	Week Starting 31/08/2020
Mentee Action	<ul style="list-style-type: none"> Complete Session Log Mentees Cultural Competency Session (13/08/2020) 	<ul style="list-style-type: none"> Understanding feedback in workplace Sample feedback language Complete Session Log 	<ul style="list-style-type: none"> Revisit partnership goals Complete Session Log 	Complete Session Log
Mentor Action	Mentors Cultural Competency Session (11/08/2020)	<ul style="list-style-type: none"> Understanding feedback in workplace Sample feedback language 	Revisit partnership goals	
Surveys	<ul style="list-style-type: none"> Mentor 40-day Check-in Survey Cultural Competency survey Cultural Competency survey 			
Week Starting	Week Starting 07/09/2020	Week Starting 14/09/2020	Week Starting 21/09/2020	Week Starting 12/10/2020
Mentee Action	Complete Session Log	Complete Session Log	Complete Session Log	Please continue your mentoring partnership through weeks starting 28 September & 5 October 2020
Mentor Action				Please continue your mentoring partnership through weeks starting 28 September & 5 October 2020
Event				Graduation Ceremony (15/10/2020)
Surveys				Exit Survey (By 22/10/2020)